

AGENDA

Meeting: MELKSHAM AREA BOARD
Place: The Assembly Hall, Market Place, Melksham, SN12 6ES
Date: Wednesday 11 December 2013
Time: 7.00 pm

Including the Parishes of Atworth, Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Bulkington, Keevil, Great Hinton, Poulshot, Semington and Seend

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), on 01249 706612 or email kevin.fielding@wiltshire.gov.uk or Alison Sullivan (Melksham Community Area Manager), direct line 07917 721371 or (email) alison.sullivan@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Pat Aves - Melksham North
Cllr Terry Chivers - Melksham without
Cllr Jon Hubbard (Chairman) – Melksham South

Cllr David Pollitt - Melksham Central
Cllr Jonathon Seed (Vice Chairman) - Summerham & Seend
Cllr Roy While – Melksham without South

Items to be considered	Time
<p>1 Chairman's Welcome, Introduction and Announcements <i>(Pages 1 - 6)</i></p> <p>Chairman's Announcements:</p> <ul style="list-style-type: none"> • Carers' Small Grants Scheme. • State of environment report. • Drainage Bye Laws. 	7.00pm
<p>2 Apologies for Absence</p>	
<p>3 Minutes <i>(Pages 7 - 18)</i></p> <p>To confirm the minutes of the meeting held on the 9 October 2013 <i>(copy attached)</i>.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Partner Updates <i>(Pages 19 - 22)</i></p> <p>To receive updates from any of the following partners:</p> <ol style="list-style-type: none"> a. Melksham Youth Advisory Group (YAG) b. Community Area Partnership c. Wiltshire Police d. Wiltshire Police and Crime Commissioner e. Wiltshire Fire and Rescue Service f. NHS Wiltshire/Clinical Commissioning Group g. Melksham Town Council h. Parish Council Nominated Representatives i. Melksham Chambers of Commerce j. Melksham Senior People's Forum 	7.10pm
<p>6 Melksham Campus Update <i>(Pages 23 - 24)</i></p> <p>Lucy Murray-Brown - Head of Campus Operational Delivery Models, Wiltshire Council and Rich Pearce - Project Manager, Wiltshire Council will be in attendance to provide a presentation</p>	7.25pm

	on the consultation feedback received and the next steps in the process.	
7	Transwilt's Train Service A presentation from Graham Ellis on the new Transwilt's Train Service.	7.55pm
8	Melksham Post Office - proposed move to new premises and branch modernisation (Pages 25 - 30) Laura Tarling – Post Office Services to highlight the proposed move of Melksham Post Office to new premises at 6-8 Bank Street, Melksham.	8.10pm
9	Hall & Woodhouse Pub Naming Competition To announce the winner of the competition to name the new pub on land just off the A350 near Bowerhill which is expected to open during June 2014.	8.20pm
10	Grant Funding (Pages 31 - 98) To ask Councillors to consider the following Grant Applications: i.Community Area Grant Applications ii.Councillor Initiated Projects	8.25pm
11	Any Other Items of Public Concern	8.50pm
12	Future meeting Dates • Wednesday 12 February 2014 – Seend Community Centre.	8.55pm
13	Close	9.00pm

Agenda Item 1

Chairman's Announcements

Subject:	Carers' Small Grant Scheme
Weblink:	website
Further details available:	Maria Keel, Senior Commissioning and Contracts Officer Tel: 07500 099652 or email maria.keel@wiltshire.gov.uk

Carers' Small Grants Scheme

Do you have an idea for a project or activity to help unpaid carers in your community, but need funding?

I am pleased to announce the launch of the next round of our Carers Small Grants Scheme. Grants of up to £5,000 are available to get you started. The grants are available to groups and organisations (but not individuals) for projects and activities which can demonstrate that they make a tangible difference to the lives of unpaid carers of all ages in Wiltshire in one or more of the following ways:

- To give carers a break from their caring role
- To help carers learn a new skill which may increase their life chances and employability
- To help improve carers' physical or emotional health and well-being
- To reduce isolation
- To increase peer support
- To help carers' access to information, support and guidance

Match-funding is not required; however, these are one-off grants so applicants need to look for other sources of funding for the continuation of their project at the end of the funding period. (You can contact the Wiltshire and Swindon Community Foundation on 01380 729284 for advice on additional funding).

Funding will not be given for any project or activity which duplicates services already commissioned by Wiltshire Council.

The next deadline for applications is 30 November 2013 and applications can be downloaded from the Wiltshire Council [website](#).

Chairman's Announcements

Subject:	Wiltshire and Swindon State of the Environment report 2013
Officer Contact Details:	Jenny Hawley, Environmental Intelligence Officer at Wiltshire Wildlife Trust, tel: 01380 736 084 and email: jennyh@wiltshirewildlife.org
Weblink:	Wiltshire Intelligence Network Environment section: www.intelligencenetwork.org.uk/environment
Further details available:	Full report available online or in hard copy and more detailed data on the Wiltshire Intelligence Network.

Summary of announcement:

The State of the Environment report 2013 for Wiltshire and Swindon was published in September 2013 by Wiltshire Wildlife Trust, on behalf of Link2Nature, the Local Nature Partnership for Wiltshire and Swindon (www.link2nature.org.uk). The project is funded by Natural England, Public Health Wiltshire and Wiltshire Council.

This new report provides a strategic assessment of Wiltshire's environment. It forms the basis of the Wiltshire JSA and Community Area JSA environment sections.

The report gives an overview of the state of our natural habitats and wildlife, and the services that these provide (such as clean air, water, food and green space). It highlights the drivers of environmental change, including population growth, development, farming, consumption of natural resources and climate change.

More detailed data is available in the environment section of the Wiltshire Intelligence Network. This website gives easy access to up-to-date environmental information and online links to a wide range of sources.

Further resources on the state of the environment in each Community Area will be available on the Wiltshire Intelligence Network in late 2012 and early 2013, in time for the publication of the Community Area JSAs 2013-14. Maps are already available showing environmental designations (such as protected wildlife sites) and agri-environment schemes in each Community Area.

Any questions, comments or requests for further information can be addressed to Jenny Hawley (contact details above).

Chairman's Announcements

Subject:	Drainage Byelaws
Officer Contact Details:	Peter Binley Head of Highways Asset Management Tel: 01225 713412 E-mail: peter.binley@wiltshire.gov.uk
Weblink:	www.wiltshire.gov.uk/consultations

Summary of announcement:

Flooding is considered to be a serious issue in Wiltshire, and the Council has had to respond to a number of significant flooding events which have affected communities in recent years. The Flood and Water Management Act 2010 amended section 66 of the Land Drainage Act 1991 to allow local authorities to make land drainage byelaws. These byelaws also create criminal offences which can be prosecuted in the Magistrate's Courts. The Council is now intending to use its powers to make byelaws to help it carry out its duties effectively and in doing so assist with reducing flood risk for local communities.

Local Councils, interested organisations and the public are invited to comment on the proposed Byelaws. Subject to comments received the matter will be considered by the Council before the byelaws are subject to formal consultations next year. In the meantime comments are being invited on the draft byelaws, which can be inspected at the Council's website www.wiltshire.gov.uk/consultations and at County Hall. The deadline for responses to this informal consultation is 10 December 2013.

MINUTES

Meeting: MELKSHAM AREA BOARD
Place: Melksham United Church, Market Place, Melksham, SN12 6JU
Date: 9 October 2013
Start Time: 2.30 pm
Finish Time: 4.35 pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Pat Aves, Cllr Terry Chivers, Cllr Jon Hubbard (Chairman), Cllr David Pollitt, Cllr Jonathon Seed (Vice Chairman) and Cllr Roy White

Wiltshire Council Officers

Allison Sullivan - Community Area Manager
Kevin Fielding - Democratic Services Officer
Lucy Murray-Brown - Head of Campus Delivery and Operational Models
Judith Billingham - Road Safety Manager (Education)
Sean Chacksfield - Media Relations Officer

Town and Parish Councils

Melksham Town Council – Bruce Sanders & Terri Welch
Melksham Without Parish Council – Mike Mills & Alan Baines
Semington Parish Council – Paul Bowyer

Partners

Wiltshire Police – Sgt Sean Brady
Office of the Police & Crime Commissioner – Sean Cooper
Melksham Community Area Partnership - Phil McMullan

Total in attendance: 63



<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everyone to the special older persons themed meeting of Melksham Area Board.</p> <p>The Chairman thanked Brian Warwick for his input in putting the agenda together.</p> <p>There were the following Chairman's Announcements which were covered in the agenda pack:</p> <ul style="list-style-type: none"> • Core Strategy Consultation. • Community Area Joint Strategic Assessments (CAJSA).
2	<p><u>Apologies for Absence</u></p> <p>Apologies were given by Niki Lewis – Service Director, Melksham Area Board, Paul Carter – Melksham without Parish Council, Mike Franklin – Wiltshire Fire & Rescue and Graham Ellis – Melksham Chamber of Commerce.</p>
3	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting held on the 31 July 2013 were agreed as the correct record.
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Partner Updates</u></p> <p>The following Partner updates were noted:</p> <p>Melksham Youth Advisory Group (YAG)</p> <ul style="list-style-type: none"> • Not present at the meeting due to educational commitments. <p>It was noted that representatives of Melksham Senior People's Forum</p>

requested an update on the proposed Melksham Skate Park.

Community Area Partnership Representative – Phil McMullen

Points made included:

- That MCAP had organised the consultation document for the proposed King's Street Coach Park.
- That MCAP had organised a "Mens Health" event at the Spa Medical Centre, Melksham which would be held on Monday 28 October.

Wiltshire Police – Sgt Sean Brady

- The written report contained in the agenda pack was noted. Sgt Brady also advised that the Police were targeting anti-social behaviour in Melksham town centre.

The Office of the Wiltshire Police & Crime Commissioner

- The written report contained in the agenda pack was noted.

Wiltshire Fire and Rescue Service – Mike Franklin

The written report contained in the agenda pack was noted.

NHS Wiltshire, Clinical Commissioning Group

- Not present at the meeting.

Melksham Town Council

The written report was noted.

Parish Council Nominated Representatives

- Nothing to report.

	<p>Melksham Chambers of Commerce</p> <ul style="list-style-type: none"> • Not present at the meeting. <p>Melksham Senior People's Forum</p> <p>Points made included:</p> <ul style="list-style-type: none"> • That the Seniors group were disappointed in the continued non-attendance of representatives of the NHS Wiltshire/Clinical Commissioning Group at the Area Board meetings. <p>It was agreed that the Chairman would discuss this issue with Maggie Rae - Corporate Director, Public Health, Wiltshire Council.</p> <p>Mary Rennie – Health Watch Wiltshire advised that she would take the matter up with the Clinical Commissioning Group.</p> <p>The Chairman thanked everybody for their updates.</p>
6	<p><u>Melksham Campus Update</u></p> <p>Cllr Roy While & Lucy Murray-Brown – Head of Campus & Operational Models, Wiltshire Council gave an update on the outdoor sports provision for the Melksham Campus.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • DKA Architects appointed March 2013. • Creative advisor appointed April 2013. • 1st round of sub group meetings held May/June 2013: Design brief development Working with governing bodies e.g. Amateur Swimming Association (ASA) and English Indoor Bowls Association (EIBA) Meetings with users e.g. Library, leisure, schools • Key adjacencies agreed July 2013. • COB Site visits July – August 2013. • Melksham House site investigations July – August 2013 e.g. Archaeological trenches. • 2nd round of sub group meetings held July - September 2013.

Next Steps

- Engagement with stakeholder groups and services – October 2013.
- Pre-planning consultation – November 2013.
- Planning submission – December 2013.
- Further updates available at www.melkshamcampus-scob.org.uk

Woolmore Farm Sports Hub

- Options investigated for the re-provision of rugby facilities in light of complexity over delivering Dunch Lane site.
- Various options discussed collectively with club representatives.
- Preferred option is the development of both Rugby and Football facilities on land at Woolmore Farm.
- Concept of co-location explored and resulting designs developed with both clubs.
- Planning submission planned for late October 2013.
- Current indicative programme targeting to complete the new facilities to enable vacant possession of outdoor areas at Melksham House site in Nov/Dev 2014.
- New facilities targeted to be ready early 2015.
- Phased construction - focus on Melksham House initially with relative sized compound.

New Football facilities to include:

- Pitches – 1 main with stadium, 10 x training and junior pitches.
- Changing facilities.
- Officials facilities.
- Large club/event room with catering.
- Parking.

New Rugby facilities to include:

- Same as proposed for Dunch Lane.

	<ul style="list-style-type: none"> • Pitches – 1 adult main, 1 training pitch, junior and mini pitches. • Changing facilities. • Club room. • Parking. <p>Questions raised included:</p> <ul style="list-style-type: none"> • Would the rights of way at Woolmore Farm be protected? <i>a. Yes, rights of ways would be protected on the site.</i> • The bowls club are unsure what’s happening to them at the campus site. <i>a. The bowls club would still be able to use the bowls green during the building process, it would however be a very busy site.</i> • Where will people be able to park when the luncheon club moves to the Assembly Hall? <i>a. Wiltshire Council would endeavour to keep the Melksham House car park open for as long as possible when the building work starts.</i> • The lighting on the Swimming pool outer wall to illuminate the footpath in to/out of Melksham House was very poorly lit. <i>a. If there is a safety issue Wiltshire Council would look at it.</i> • Would there be provision for Multi use tennis courts? <i>a. Four tennis courts would be delivered as part of the campus build, the provision of multi use tennis courts would need to be investigated.</i> <p>The Chairman thanked Cllr Roy While & Lucy Murray-Brown for their update.</p>
7	<p><u>Wiltshire Voices Film - "Growing Old"</u></p> <p>A Wiltshire Voices film “Growing Old” was shown, which highlighted the experiences of several older Wiltshire residents.</p>
8	<p><u>Interactive session - "what helps or hinders you taking an active role in your community"?</u></p> <p>Attendees were given the opportunity to take part in an Interactive session - "what helps or hinders you taking an active role in your community"</p> <p>The answers of the interactive session are listed below:</p> <p>What helps us take an interactive role in our community?</p> <ul style="list-style-type: none"> • Online listings.

	<ul style="list-style-type: none"> • Facebook. • Notice boards and notices on them. • News items on local radio. • University of the third age meetings in Bowerhill/Melksham. • Computer and internet access. • Being old is a frame of mind. <p>What hinders us taking an active role in our community?</p> <ul style="list-style-type: none"> • Unreliable bus services. • Alleged lack of awareness of what's going on. • Fears about safety after dark. • Loop systems not working. • Meetings being held in the evenings. • Lack of energy. • Lack of transport links. <p>Thanked everybody for taking part in the session.</p>
9	<p><u>Healthy Life Style - Safe Cycling</u></p> <p>Judith Billingham - Road Safety Manager (Education), Wiltshire Council and Sgt Sean Brady – Wiltshire Police gave a short presentation on the benefits of safe, healthy cycling and the legal aspects of cycling on pavements.</p> <p>Questions raised included:</p> <ul style="list-style-type: none"> • Should older cyclist use mirrors on their bikes? <ul style="list-style-type: none"> a. <i>Yes, this is a very good idea.</i> • Melksham Oak School pupils appear to have a poor standard of cycle riding. The shared cycle/pedestrian path means that cyclists tend to jump out into the road when faced with lots of pedestrians, at start/home time periods. <ul style="list-style-type: none"> a. <i>The School has had several Safe Cycling visits about this.</i> • Should cycles have a bell fitted? <ul style="list-style-type: none"> a. <i>Its not a legal requirement, but is sensible to have one fitted.</i> • That mobility buggies are difficult to hear when approached from behind on busy town pavements. <ul style="list-style-type: none"> a. <i>Mobility buggy users should have their speed setting set to slow when driving on pavements.</i>

	<p>Points made included:</p> <ul style="list-style-type: none"> • That multi-use cycle/pathways need better signage on them. • Both cyclists and pedestrians need to be more tolerant of each other. • A rear cyclists/pedestrian entrance into Melksham Oak School from the residential areas would be beneficial. <p><i>It was agreed that the SCOB would look into this.</i></p> <p>The Chairman thanked Judith Billingham and Sgt Sean Brady for the presentation.</p>
10	<p><u>Coach Parking in the Kings Street Car Park</u></p> <p>Cllr Jonathon Seed outlined a proposal for the provision of coach parking at the Kings Street car park.</p> <p>Points made By Cllr Seed:</p> <p>That 63 letters were hand delivered with stamped addressed return envelope containing a short survey letter to residents living in the locality of the King's Street car park.</p> <p>The survey asked the following question:</p> <p style="padding-left: 40px;">"Are you happy to see coaches use the King Street Car Park during the daytime or campus opening hours only?" - Yes or No</p> <p style="padding-left: 40px;">In total, 14 respondents said yes, they were happy with the proposal, with 2 respondents who said that they were not happy with the proposal.</p> <p>Decision</p> <ul style="list-style-type: none"> • Melksham Area Board asks Wiltshire Council to reinstate coach parking at the King Street car park between the hours of 0800-2300hrs, subject to future review. • The Board wishes to emphasise that they do not want to see either any overnight parking of Coaches or any lorry parking in King Street Car park. <p>Note: that Cllr Jon Hubbard abstained from the vote.</p> <p>It was also noted that Leekes Store had indicated that they would be happy for coaches to park in their car park.</p>

	<p>The Chairman thanked members of the Melksham Community Area Partnership for putting the survey document together and delivering them.</p>
11	<p><u>Grant Funding</u></p> <p>Councillors were asked to consider the following Grant Applications:</p> <p>i. Community Area Grants</p> <p>Decision Broughton Gifford Village Magazine Project Replacement Lap Top – provided with a refurbished Wiltshire Council lap top which was presented to the Broughton Gifford Village Magazine Project at the meeting. Reason <i>The application demonstrates a link to the Community Plan – greater inclusion for all.</i></p> <p>Decision Poulshot Village Hall were awarded £2,187 for new Poulshot Village Hall damp extraction system. Reason <i>The application demonstrates a link to the Community Plan: ensure inclusion of all and raise the community spirit.</i></p> <p>Decision Broughton Gifford Friendship Club were awarded £408 for a New Age Kurling Set. Reason <i>The application demonstrates a link to the Community Plan with regard to supporting community activities.</i></p> <p>Decision Broughton Gifford and Holt Scouts were awarded £500 for replacement Doors for the Broughton Gifford Scout hut. Reason <i>The application demonstrates a link to the Community Plan - promoting activities for young people.</i></p> <p>Councillor led initiative</p> <p>Councillor Jon Hubbard was awarded £1,362 on behalf of Melksham residents to develop a community clean up project in Melksham, enabling local working groups to arrange for local clean up sessions by providing them with resources to undertake the project independently.</p>

	<p>Partnership Funding Melksham Community Area Partnership were awarded £3,917 for Core Funding and £60.35 for the consultation for Kings Park Coach Park.</p>
12	<p><u>Any Other Items of Public Concern</u></p> <p>There were none.</p>
13	<p><u>Future Meeting Dates</u></p> <ul style="list-style-type: none"> • Wednesday 11 December 2013 – Semington Village Hall. • Wednesday 12 February 2014 – Melksham Assembly Hall.



Melksham Area Board December 2013

Neighbourhood Policing

Current NPT Priorities:

Up-to-date information about Neighbourhood Policing Teams (NPTs) including profiles, priorities and forthcoming community consultation events can be found on the Wiltshire Police website www.wiltshire.police.uk

Team Structure:

Sergeant:	James Williams
Town Centre:	PC Kane Fulbrook-Smith, PCSO Helen Wilson PCSO Christopher Pugh
Rural North:	PC Barry Dalton PCSO Janet Gould PCSO Maggie Ledbury
Rural South:	PC Emily Thomas PCSO Rose Baldock

I am writing this report having attended the Young People's Awards at the Assembly Hall. I would like to congratulate all those involved in setting up and running the event which was an absolute pleasure to be a part of.

May I also congratulate the Area Board for the funding support that has been given to community and youth groups in the Melksham Area. I know it will make a difference to the lives of young people in the area.

You are all very astute and will have noticed the change of name in the Sergeants post above. Sean has expressed his sadness at leaving Melksham NPT as he has enjoyed his time with us however the post at Warminster is more conducive to his personal circumstances and I am sure you will all agree that quality of life is an important factor to consider. I wish the very best of luck.

I am very pleased to announce the arrival of Sergeant James Williams as his replacement and will ensure all the appropriate introductions are made at the earliest opportunity.

With the run up to Christmas upon us the NPT team are paying close attention to retail outlets that have historically experienced significantly more crimes. Patrols are being targeted to deter offending.

Regular dialogue continues through the pubwatch scheme to ensure the night time economy is safe and any unusual activity is reported to us.

Crime Overview

The figures provided in the chart below fluctuate according to seasonal variations and as they are compared against the previous 12 months small variances can show as a larger increase.

Domestic Burglary is an example of this. In the current reporting period January 2013 was the most significant month for number of reported offences, totalling 10. However when comparing the last three months of August, September and October 2013 the actual figures are:

	2011 - 1012	2012 - 2013
August	10	6
September	5	3
October	6	5

Similarly with non-domestic burglary there is a yearly increase shown. In November 2012 there were 37 offences reported in the Melksham area. To date, recognising the month has not yet finished, there have been 10 offences for the same period. As an illustration I include the below chart for the last three months.

	2011 - 1012	2012 - 2013
August	13	10
September	13	6
October	7	3

Both these offence types remain low in volume but still the focus of attention.

Most recent figures

ED Melksham NPT	Crime				Detections*	
	12 Months to October 2012	12 Months to October 2013	Volume Change	% Change	12 Months to October 2012	12 Months to October 2013
Victim Based Crime	1185	1162	-23	-1.9%	25%	22%
Domestic Burglary	48	59	+11	+22.9%	4%	5%
Non Domestic Burglary	107	146	+39	+36.4%	7%	2%
Vehicle Crime	138	106	-32	-23.2%	4%	9%
Criminal Damage & Arson	265	210	-55	-20.8%	25%	22%
Violence Against The Person	229	255	+26	+11.4%	49%	40%
ASB Incidents (YTD)	561	593	+32	+5.7%		

* Detections include both Sanction Detections and Local Resolutions

Matthew Armstrong

Inspector, Devizes, Melksham, Pewsey

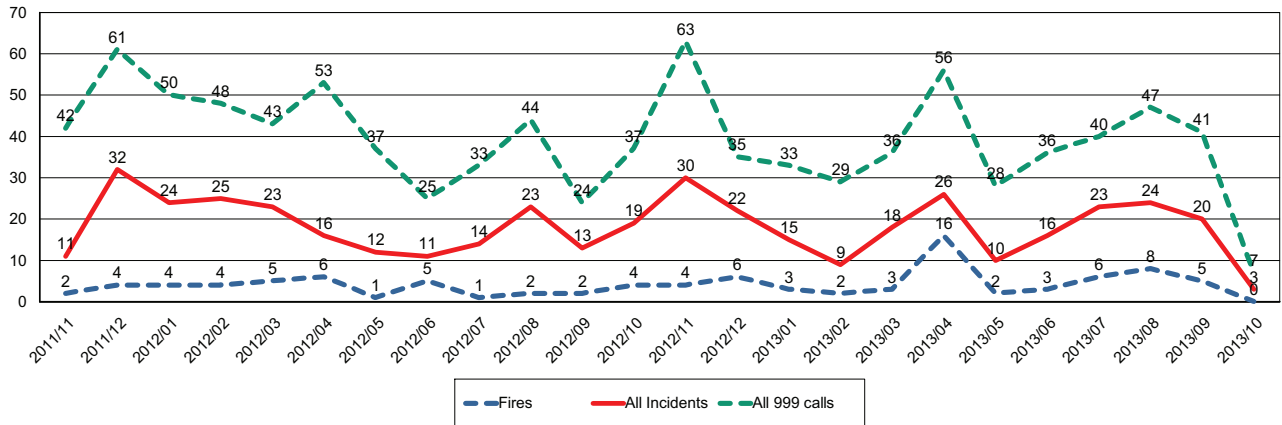
Wiltshire Police - 170 years of public service



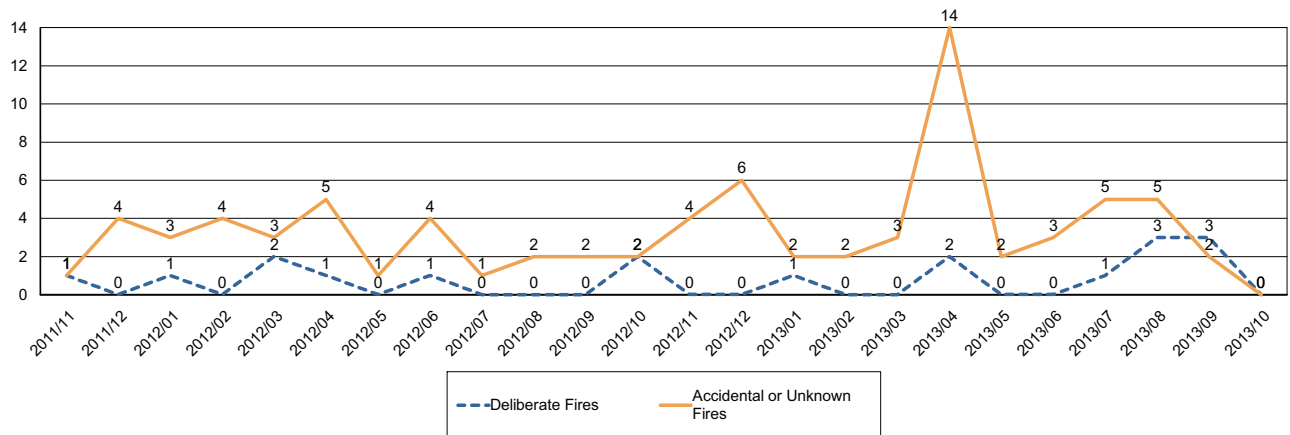
Report for Melksham Area Board

The following is an update of Fire and Rescue Service activity up to and including October. It has been prepared using the latest information and is subject to change.

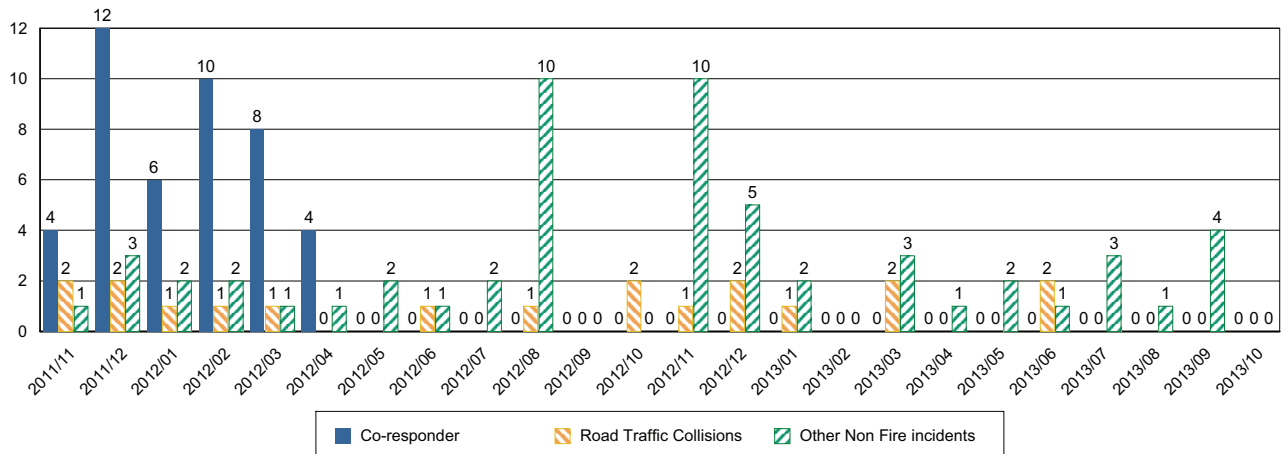
Incidents and Calls



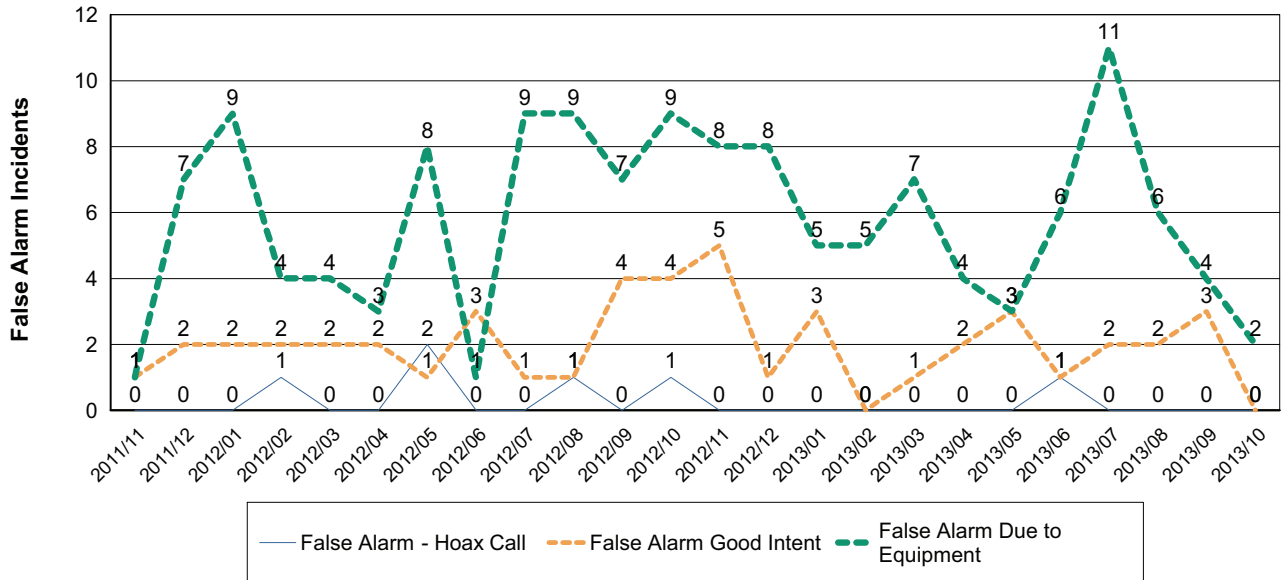
Fires by Cause



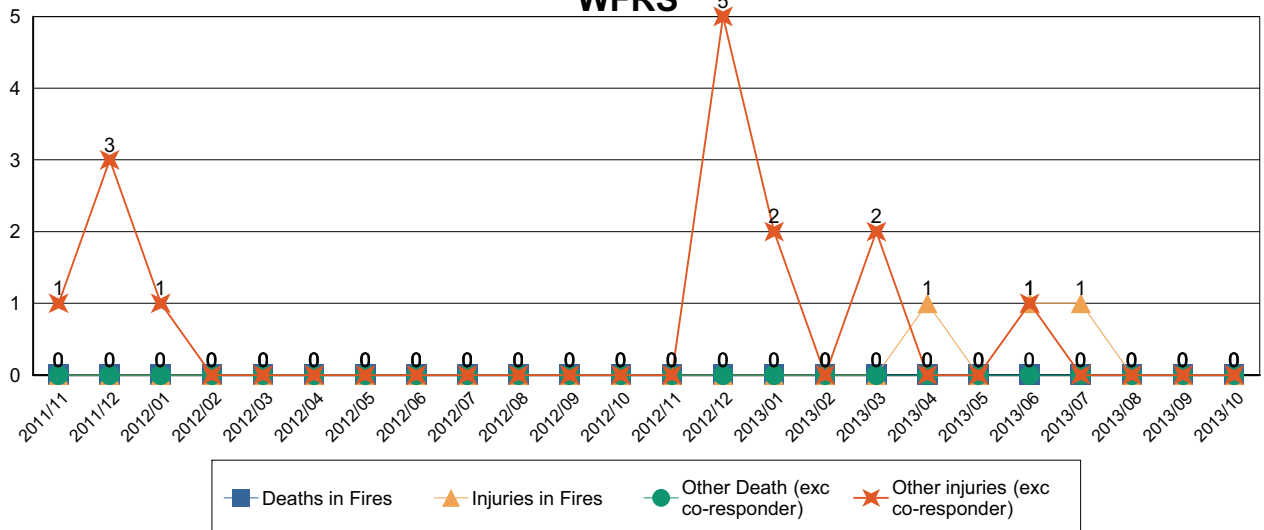
Non-Fire incidents attended by WFRS



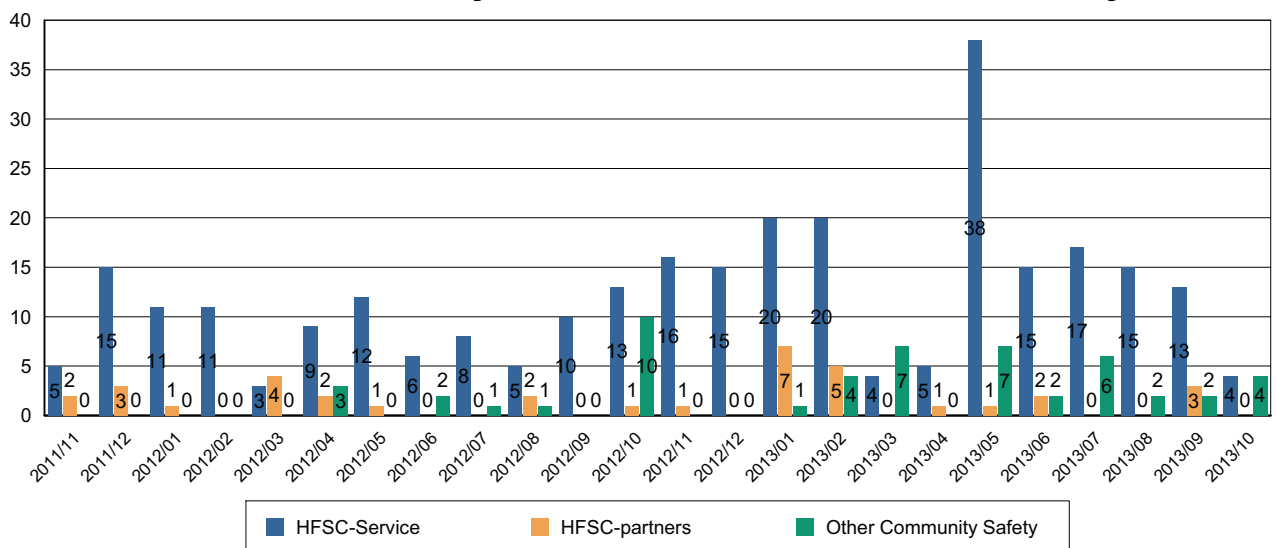
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf



MELKSHAM TOWN COUNCIL

REPORT TO AREA BOARD MEETING WEDNESDAY 11 DECEMBER 2013

South West in Bloom

Melksham Town Council have agreed to enter South West in Bloom 2014.

Anyone wishing to help please contact the Town Hall on 01225 704187 or email: townhall@melkshamtown.co.uk

Great War Centenary

Anyone who has a project or a plan for the great war centenary commemorations during 2014-2018 please contact Miriam Zaccarelli on 01225 704187 or email: miriam.zaccarelli@melkshamtown.co.uk.

Food and Drink Festival

It has been agreed the 6th Melksham Food and Drink Festival will take place for one day only next year on 15 June 2014.

Anyone wishing to help please contact Miriam Zaccarelli (details above).

Walk-in X Ray Facility, Melksham Hospital

Melksham Town Council have requested consideration is given to a walk in X-Ray facility at Melksham Hospital as currently the nearest walk-in facility is Bath RUH.

Neighbourhood Plan

A steering group has been formed consisting of various representatives from the Melksham community. The group are currently seeking a representative from the business community and it is hoped this will be filled shortly.

Wiltshire Council will be approached shortly to designate the parishes of Melksham Town & Melksham Without Parish as a neighbourhood area.

Leekes – Coach Parking Facility

The Town Council are currently in talks with Leekes regarding the provision of coach parking on their Beanacre Site in addition to that on offer in King Street.

Post Office

A new franchisee for Melksham Post Office has been identified and the proposed business would occupy currently vacant premises on Bank Street. The prospective franchisee is Crabb & Andrew who currently have premises in Bristol that provide Post Office services allied to a retail offer that includes stationery products and cards.

The Post Office is currently undertaking a consultation exercise in relation to this proposal until 20 January 2014. A Customer Forum is due to be held on 9 January 2014 at the Kings Arms.

The Town Council have welcomed the news and expressed the hope that any franchise arrangement would prove successful; but seeking clarification as what would happen and what steps the Post Office would take if the franchisee cannot, for whatever reason, continue to trade; and whether the proposed franchised post office would continue to offer the range of facilities such as the foreign currency/driving licence booth that currently exists.

Visit Wiltshire

Melksham Town Council have agreed to become a partner with Visit Wiltshire. It is hoped by enhancing Melksham's profile within this publication, more visitors will be encouraged to come and visit Melksham.

Melksham Branding

It is intended to invite those organisations holding events in 2014 to a meeting in the new year to look at beneficial ways of promoting their events throughout the summer.

Community Clean

With funding from the Area Board, the Town Council are running a scheme whereby volunteers would carry out litter picks in their community in exchange for tickets for events at Melksham Assembly Hall.

Civic Awards

Nominations are sought for Civic Awards 2013.

There are 3 types of award, a Community Service award, an Enhancing Melksham award and a Sports Award.

The closing date for applications is Tuesday 31 December 2013.

Nomination forms are available from the Town Hall, Melksham Tel: 01225 704187 or email lorraine.mcrandle@melkshamtown.co.uk or download from the Town Council's website: www.melkshamtown.co.uk

Agenda Item 6

Melksham Community Campus – pre-planning consultation feedback and next steps

Following 18 months of developing the campus designs and working closely with local residents and community groups, the Shadow Community Operations Board (COB) unveiled the detailed campus plans at a series of pre-planning consultation roadshows last month.

The plans were displayed around the community area with sessions held at Melksham House, the Assembly Hall, Christie Miller Leisure Centre, Melksham Oak School and using the mobile library. Residents were invited to attend to have their say on the proposals. Over 300 people across the community area attended the consultation sessions and provided feedback on the scheme.

Lucy Murray-Brown (Head of Campus Operational Delivery Models, Wiltshire Council) and Rich Pearce (Project Manager, Wiltshire Council) will be in attendance to provide a presentation on the consultation feedback received and the next steps in the process.

The campus plans will be on display at the Assembly Hall from 6.30pm until the meeting commences at 7pm.



Mr Stephen Grey - Town Clerk
Melksham Town Council
Town Hall
Market Place
MELKSHAM
SN12 6ES

26 November 2013

Dear Mr Grey

Melksham Crown Post Office® branch
31 Church Street, Melksham, SN12 6LU

Proposed move to new premises & branch modernisation

I'm writing to let you know that we are proposing to move Melksham Post Office to a new location – 6-8 Bank Street, Melksham. SN12 6LG. If the move goes ahead the premises which are currently vacant, would undergo a complete refurbishment, to incorporate the Post Office and a cards and stationery store and the branch would be run by Crabb & Andrews Retail Ltd.

This move is part of our programme to transform and modernise the Post Office network to help create a network of branches that are modern, sustainable, profitable and no longer reliant on Government funding. This branch is currently one of 369 which are directly managed by Post Office Limited. A far greater number of our Post Office branches - more than 10,000 - are successfully run by carefully selected third parties within their retail premises. We believe the best approach to retaining this branch, so it can continue to serve its community, is to change the way we operate it, so that if the move goes ahead it will be run by Crabb & Andrews Retail Ltd rather than by us directly.

Our priority is to ensure that we provide the services that will meet customer needs, both now and into the future, and secure the long-term viability of Post Office services in this community.

Crabb & Andrews Retail Ltd offer greeting cards, stationery, packaging and confectionery and currently operate two Post Offices from within their stores in Bristol and regard their Post Office network as a vital part of community services. They have satisfied us that they would be able to successfully run the branch in Melksham, by showing they can deliver excellent standards of customer service, with trained staff promoting products and services in a modern environment, over extended opening hours.

What will this mean for customers?

- A modern open plan branch in newly refurbished premises
- Longer opening hours
- The same wide range of products and services
- Improved accessibility – access would be level with an automatic door

www.postoffice.co.uk

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Post Office and the Post Office logo are registered trade marks of Post Office Limited.

Consulting on the proposed new location

We're now starting a 6-week local public consultation and would like you to tell us what you think about the suitability of the proposed new location. Although the decision to change the way we operate the branch is not a matter for public consultation, before we finalise our plans, we would really like to hear your views, particularly on the following areas:

- How suitable you think the new location and premises are and how easy it is to get there?
- Are the new premises easy for you to get into and is the inside easily accessible?
- Do you have any concerns about the new location or premises
- If so, do you have any suggestions that could help us make it better for you?
- Any local community issues which you think could be affected by the proposed move
- Anything you particularly like about the proposed change

I've enclosed an information sheet that provides more details about the new location. If you have any comments or questions, please email or write to me via our Communication and Consultation team, whose contact details are below. Any information we receive will be considered as we finalise our plans for the new branch. Other people in your organisation may be interested in this proposal, so please let them know about it.

You can share your views on the proposed move through our easy and convenient new online questionnaire via the link below. When entering the site you will be asked to enter the code for this branch: 01054899.

postofficeviews.co.uk

Dates for local public consultation:

Local Public Consultation starts	27 November 2013
Local Public Consultation ends	20 January 2014
Proposed month of change	March 2014

In this instance we have extended public consultation by 10 calendar days to allow for the Christmas and New Year period.

Posters and leaflets will now be displayed in branch to let customers know about the changes and to ask their views. I've included information about the Code of Practice over the page and a full copy of the Code will also be available in branch.

The Post Office will host a customer forum in the coming weeks, and everyone will be welcome to attend to hear more about the proposed relocation. The details of this event will be finalised soon and advertised within the branch.

Thank you for considering our proposal. At the end of the consultation I'll be in touch again to let you know our final plans.

Yours sincerely



Sally Buchanan
Franchise Project Manager

How to contact us:

 postofficeviews.co.uk



Customer Helpline: 08457 22 33 44

 comments@postoffice.co.uk

Textphone: 08457 22 33 55

 FREEPOST Your Comments

Items sent by Freepost take 2 working days to arrive. Therefore, responses by Freepost should be sent in sufficient time to arrive before the end of the consultation period. Working days do not include Saturdays or Sundays. Responses received after the deadline will not be considered.

Post Office Ltd can provide information and receive comments (where appropriate) in alternative formats, for example, to assist the visually impaired. To obtain further specific information, please contact the Customer Helpline on 08457 22 33 44.

Melksham Post Office information sheet				
	Current location		Proposed new location (subject to local public consultation)	
Address	31 Church Street Melksham SN12 6LU		6-8 Bank Street Melksham SN12 6LG	
Post Office Opening hours	Mon	09:00 – 17:30	Mon	08:00 – 18:00
	Tue	09:30 – 17:30	Tue	08:00 – 18:00
	Wed	09:00 – 17:30	Wed	08:00 – 18:00
	Thu	09:00 – 17:30	Thu	08:00 – 18:00
	Fri	09:00 – 17:30	Fri	08:00 – 18:00
	Sat	09:00 – 12:30	Sat	08:00 – 18:00
	Sun	Closed	Sun	Closed
	Products & Services	The same wide range of products and services would still be available.		
Serving positions	There would be four serving positions in total, which would be made up of one screened and three open plan (the total number of serving positions has been based on current and future predicted business levels).			
Access and facilities	Access would be level and an automatic door would be installed at the entrance to the proposed premises. A low level serving counter, low level writing desks and hearing loops would be available at the proposed premises.			
How far away is it?	250 metres away from the current branch, along level terrain.			
Transport & parking at the proposed new premises	<p>There is not a direct bus service between the current branch and the proposed new site, however public transport services are available to and from the surrounding areas. The nearest bus stop is approximately 40 metres from the proposed new site which is served by a frequent bus service and a second bus stop is approximately 160 metres away, which is served by a number of regular bus services.</p> <p>There is a free car park within 50 metres, located behind the shopping parade and a pay and display car park within 130 metres with approximately 195 spaces including 5 disabled bays.</p>			
Retail	Cards and Stationery			
Local Public Consultation starts	27 November 2013			
Local Public Consultation ends	20 January 2014			
Proposed month of change	March 2014			

Code of Practice for changes to the Post Office® network

What's a Code of Practice?

The Code of Practice contains guidelines we follow. They tell us how, and when to tell you about changes to your local Post Office services. We've worked with Consumer Futures (a national organisation) on these guidelines.

What kind of changes does it include?

Information about when we're planning to move or close one of our branches or outreach services. This also covers information about when a branch has suddenly closed unexpectedly because of something like a flood or fire.

Who do we tell about changes?

You and your representatives (who are often local MPs or local authorities and councils).

How will we tell you what's happening?

If there's a minor change – like changing opening times, then we'll let you know by putting up posters in the Post Office. If the plan is to move a Post Office then we'll put up posters and hand out letters in the branch as well as writing to local representatives. We'll have a press release and, the relevant information will be easy to find on our website.

How long will it take?

We'll let you know about any changes as soon as we possibly can. Sometimes, change is out of our control but we'll try to keep you as up-to-date about what's happening as much as we can. We try to make sure you have 4 weeks' notice before anything happens. If we're going to make big changes, there'll be a 'consultation period' which lasts about 6 weeks. This means that you've got time to let us know how you feel.

It's easy to let us know what you think...

We want to hear what you and your representatives think about change and to make sure it's easy for you to let us know, all of our contact details can be found on all our posters and letters. You can contact us by email, letter, 'phone or you can let us have your views by our online questionnaire.

How will you find out about the final plans?

We'll be letting you know in as many ways as possible. There'll be posters put up in or around your local area, letting you know what's going on. We'll also write to local representatives and the information will be on our website.

If you let us know what you think, we'll make sure you know about our final plans either by writing to you, or having the information easily available in the Post Office or on our website.

What can you do if you think we haven't followed the Code of Practice?

If you don't think we've followed the Code, then please write to us or email us via the contact details included in this letter and let us know why.

To have a look at the full Code of Practice, it's on our website at:
www.postoffice.co.uk/transforming-post-office.

Report to	Melksham Area Board
Date of Meeting	11 th December 2013
Title of Report	Community Funding

Purpose of report: To ask Councillors to consider 12 community area grant applications and 7 councillor led initiatives
Melksham 1 st Bowerhill Scouts New Minibus requesting £5,000
MTS WIFI Signal For Melksham- £450
Melksham Community Apple Press -£500
Self Defence Training – Atworth Youth Club - £300
Melksham Link Interpretation Boards - £500
Sports Equipment Atworth Youth Club - £305
Semington Village Hall New Disabled Toilet modernising existing Toilets - £2,000
Social Isolation IT project - £499
Melksham Comic Con Office Setup - £2,500
Broughton Gifford Village Magazine Replacement Laptop -£500

Steeple Ashton Studios Access to Main Premises -£2,000

Atworth Village Hall Decorating inside and out - £2,000
Bowerhill Benches and Bins project - £2510(£24064)

Councillor initiatives

Semington Joint football match – Cllr Seed - £500
Broughton Gifford Pre School Laptop and printer - Cllr Chivers -£200 + laptop
Broughton Gifford Art for over 60s – Cllr Chivers -£250
Atworth over 55 tea Group- Cllr Chivers -£760
Melksham Food Bank – Cllr Chivers - £500
You Decide Event for Young People – Cllr Hubbard - £1,200
Youth worker and funding for 2014 You Decide Event – Cllr Hubbard £5,000 (£8410)

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. Funding applications will be considered at every Area Board meeting.
- 1.5. Melksham Area Board has been allocated a 2012/2013 budget of £56,737 capital for community grants, and £14,492 revenue for community partnership core funding and councillor led initiatives. Allocation of funding has been made at previous Area Boards and Melksham Area Board has £50,072 Capital and £992 revenue left.(£51064)
- 1.6. A decision has been made in 2012/2013 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.7. The 2012/2013 funding criteria now stipulates that only Capital funding is available and the criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards)

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 2012/13• Melksham Community Area Plan
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 1 further round of funding during 2013/14. The next Area Boards take place on 12th February 2014

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Melksham Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Melksham Area Board will have a balance of £18590

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
9	Atworth Village Hall	To redecorate the village hall	£2,000

- 9.1.2. The application meets the grant criteria 2012/13

- 9.1.3. The application demonstrates a link to the Community Plan with regard to supporting community activities. The Outside of the Atworth Village Hall has not

been decorating and refurbished for many years. The current woodwork desperately need oiling and in several places wood needs to be replaced to stop the rot and for the hall to be returned to a good state. The inside of the hall has also not be decorated for many years and it looking old and dated. They need to re-paint it to encourage the current users to keep using the hall and to attract new users

9.1.4. The applicant is a not for profit organisation.

9.1.5. If the Area Board makes a decision not to fund the project the project will need to find funding elsewhere.

Ref	Applicants	Project proposal	Funding requested
9.2	Melksham Town Sound	WIFI Signal For Melksham-	£450

9.2.2 The application meets the grant criteria 2012/13

9.2.3. The application demonstrates a link to the Community Plan: ensure inclusion of all and raise the community spirit asking for A WIFI Signal for the community of Melksham. So people can listen to the station FREE around town on any device which has WIFI. i.e WIFI Radio / Mobile Phone / Laptop etc..

9.1.6. The application meets locally agreed/area board priorities

9.1.7. The applicant is a not for profit organisation.

9.1.8. If the Area Board makes a decision not to fund the project the project will need to find more funds to progress

Ref	Applicants	Project proposal	Funding requested
9.4	Melksham Community -	Apple Press	£500

9.4.2 The application meets the criteria for grants 2013/14

9.4.3 The application demonstrates a link to the Community Plan - promoting activities This request is for a small grant to enable the already very successful Melksham Community Apple Pressing days to reach more people and potentially expand to encompass other villages in the Melksham Community Area Melksham

Community Apple Pressing Day was first held in October 2012 at Well House Manor in Melksham using a small 12 litre press owned by the group's secretary. The event was held again in 2013 and despite borrowing a second (9 litre) press from the Wiltshire Wildlife Trust, a combination of good weather on the day, a good crop of apples, and much positive publicity both after the 2012 event and in advance of the 2013 event meant that we were overwhelmed by the response. Over 60 people attended, from all age-groups and right across the Melksham community area, including the outlying villages.

9.4.4. The applicants are a not- for- profit organisation.

9.4.5. The project addresses equality and inclusion issues

9.4.6. Should the Area Board make a decision not to fund the project the project will be delayed as further funding will need to be sought

Ref 9.5	Applicant Atworth Youth Club	Project proposal Self Defence Training	Funding requested - £300
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9.4.2 The application meets the criteria for grants 2013/14

9.4.3 The application demonstrates a link to the Community Plan

9.4.4. The applicants are a not- for- profit organisation.

9.4.5. The project addresses equality and inclusion issues

9.5.2. Atworth Youth Club wishes to run a self defence class run by an expert Matthew Hill of Wiltshire Martial Art. This class teaches the children avoidance techniques and techniques to help defend themselves in the event of being threatened. We ran the course last year and it was a really good day. The children got a lot out of the day, learning valuable life skills, that one day could help them to keep safe. They really enjoyed the experience, some of them so much that they joined Wiltshire Martial Arts to take up a new sport

9.4.6. Should the Area Board make a decision not to fund the project the project will be delayed as further funding will need to be sought

Ref	Applicants	Project proposal	Funding requested
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9.4	Melksham Link -	Interpretation Boards	£500
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9.4.2 The application meets the criteria for grants 2013/14

9.4.3 The application demonstrates a link to the Community Plan-To install 2 Interpretation Boards in Melksham, one near the Town Bridge by the proposed towpath (and current footpath) and one by the Town Weir. The purpose of the Boards being to inform the Melksham Community and visitors of details of the proposed canal link between the Kennet & Avon Canal at Semington and the River Avon at Melksham plus plans for restoration of the canal beyond Melksham towards Abingdon, as far as possible using the historic route of the Wilts & Berks Canal

9.4.4. The applicants are a not- for- profit organisation.

9.4.5. The project addresses equality and inclusion issues

9.4.6. Should the Area Board make a decision not to fund the project the project will be delayed as further funding will need to be sought

9.3.1 Officer recommends the application is awarded.

Ref	Applicants	Project proposal	Funding requested
9.4	1st Bowerhill Scout -	Group Minibus	£5,000

9.4.2 The application meets the criteria for grants 2013/14

9.4.3 The application demonstrates a link to the Community Plan - 1st Bowerhill Scout Group currently supports the extracurricular activities and development of 50+ children living in and around Bowerhill. The group perform both indoor and out door activities and in order to provide a safe, controlled and financially robust service a 17 seat minibus would allow the group to perform more thought provoking activities. These will provide the young people of Bowerhill access to new experiences and a chance to develop as members of the community and young leaders of the future. This will truly allow the group to put the out in Scouting.

9.4.4. The applicants are a not- for- profit organisation.

9.4.5. The project addresses equality and inclusion issues

9.4.6. Should the Area Board make a decision not to fund the project the project will be delayed as further funding will need to be sought

9.3.1 Officer recommends the application is awarded.

Ref	Applicants	Project proposal	Funding requested
9.4	Atworth Youth Club -	Sports Equipment	£305

9.4.2 The application meets the criteria for grants 2013/14

9.4.3 The application demonstrates a link to the Community Plan - promoting activities
The children who attend the Atworth Youth Club would like to have some sports equipment. They would like to purchase footballs and 2 foldable goalposts as there is a keen interest in playing football and because it is a team sport it works well to get the children playing together. They would also like some new table tennis bats and balls to use with the 2 table tennis tables they have.

9.4.4. The applicants are a not- for- profit organisation.

9.4.5. The project addresses equality and inclusion issues

9.4.6. Should the Area Board make a decision not to fund the project the project will be delayed as further funding will need to be sought

9.3.1 Officer recommends the application is awarded

Ref	Applicants	Project proposal	Funding requested
9.4	Semington Village Hall	New Disabled Toilet modernising existing Toilets	- £2,000

9.4 1 The officer recommends

9.4.2 The application meets the criteria for grants 2013/14

9.4.3 The application demonstrates a link to the Community Plan - promoting activities

9.4.4. The applicants are a not- for- profit organisation.

9.4.5. The project addresses equality and inclusion issues

9.4.6. Should the Area Board make a decision not to fund the project the project will be delayed as further funding will need to be sought

9.3.1 Officer recommends the application is awarded

Ref	Applicants	Project proposal	Funding requested
9.4	Over 55 project Social Isolation IT project - £499	Provision of IT	£499

9.4.2 The application meets the criteria for grants 2013/14

9.4.3 The application demonstrates a link to the Community Plan – the over 55 Club would like to extend an IT service for older people to the Melksham area. It will include training seniors in IT and provide face to face links to family and friends at distant parts. An Air Ipad with with facetime software and Wi-Fi + Cellular facilities is ideal allowing connections to the Internet using a fast mobile data connection when Wi-Fi isnt available

9.4.4. The applicants are a not- for- profit organisation Older & vulnerable people within our community The Aims and Objectives of Melksham & District Seniors 55+ Forum are to:

Promote the welfare and interests of older people within the Melksham Community Area by promoting active ageing. Support the developments of a progressive social and culture environment aimed at improving the health and wellbeing of our local ageing society, aimed also in reducing social isolation particularly in our rural parishes. To provide a platform where matters of concern to older people can be raised and policies developed. By actively engaging and working in partnership with service providers. To act as a local umbrella organisation making meaningful representation to local, regional, national and governmental agencies and other organisations involved with the concerns of older people. To raise the profile of the needs, values and interests of senior citizens in the area of benefit and to speak up about social, economic and community issues that affect senior citizens. To act and active ageing. Support the developments of a progressive social and culture environment aimed at improving the health and wellbeing of our local ageing society, aimed also in reducing social isolation particularly in our rural parishes. To provide a platform where matters of concern to older people can be raised and policies developed. By actively engaging and working in partnership with service providers. To act as a local umbrella organisation making meaningful representation to local, regional, national and governmental agencies and other organisations involved with the concerns of older people. To raise the profile of the needs, values and interests of senior citizens in the area of benefit and to speak up about social, economic and community issues that affect senior citizens. To act and engage in ensuring Melksham remains a safe and accessible built environment To combat ageism and promote a positive image of older people regardless of colour and creed. To identify and assist those vulnerable and hard to reach older people groups in our society. Act as an information source for older people within the Melksham Community Promote policies as they affect older persons and generally put forward the views of senior citizens and pensioners To promote and assist with opportunities for senior citizens to support intergenerational and cultural activities To provide information to senior

citizens and to publish a newsletter To be democratic, non-sectarian and non-profit making organisation It shall be non-party-political and shall be able to act and liaise but not be controlled by any local authority organisation or national government The seniors are also keen to provide opportunities for older people themselves to be more involved in our community. Such activities can be invaluable in overcome loneliness and become more active in various ways that will help slow down the ageing process and improve their own health. A recent health report highlights that keeping the brain and body actively engaged helps to reduce the numbers of falls and can help to delay dementia for many seniors. Creation of a Job and Shed club by seniors actively supporting the development of skill training for young people

9.4.5. The project addresses equality and inclusion issues

9.4.6. Should the Area Board make a decision not to fund the project the project will be delayed as further funding will need to be sought

9.3.1 Officer recommends the application is awarded

Ref	Applicants	Project proposal	Funding requested
9.4	Melksham Comic Con -	Office Setup	£2,500

9.4.2 The application meets the criteria for grants 2013/14

9.4.3 The application demonstrates a link to the Community Plan - promoting activities as Melksham Comic Con continues to expand, they are finding a need for a dedicated workspace for their team to ensure the best work is done. Our major project for 2014 is to obtain and setup an office for our organisation

9.4.4. The applicants are a not- for- profit organisation.

9.4.6. Should the Area Board make a decision not to fund the project the project will be delayed as further funding will need to be sought

9.3.1 Officer recommends the application is awarded

Ref	Applicants	Project proposal	Funding requested
9.4	Broughton Gifford Village Magazine	Replacement Laptop	£500

9.4.2 The application meets the criteria for grants 2013/14, was brought before the Area Board at a previous meeting and the group were given a lap top from Wiltshire Council that

was subsequently returned.

9.4.3 The application demonstrates a link to the Community Plan

9.4.4. The applicants are a not- for- profit organisation.

9.4.5. The project addresses equality and inclusion issues

Ref	Applicants	Project proposal	Funding requested
9.4	Steeple Ashton Studios Access to Main Premises	Stair Lift to promote access for all	-£2000

9.4 1 The officer recommends this grant it awarded

9.4.2 The application meets the criteria for grants 2013/14

9.4.3 The application demonstrates a link to the Community Plan

9.4.4. The applicants are a not- for- profit organisation.

9.4.5. The project addresses equality and inclusion issues The Wiltshire Guild's occupation of St Mary's School building in 2010 has been very successful and now offers a full programme for local residents as well as Wiltshire and beyond. We have re-furbished the main Victorian school premises and established a thriving weaving and dyeing studio in the two portacabins. Access to these has been enabled with a purpose built disabled ramp. However, the main school building is the venue for many other courses which attract over 100 members. Unfortunately, access is by a staircase and now posing a problem for some of our older members who particularly benefit from this facility. We wish to install a stairlift to open up our facility to everyone.

9.4.6. Should the Area Board make a decision not to fund the project the project will be delayed as further funding will need to be sought

Ref	Applicants	Project proposal	Funding requested
9.4	Bowerhill residents action group	Benches and bins	£2510

9.4 1 The officer recommends this grant it awarded

9.4.2 The application meets the criteria for grants 2013/14

9.4.3 The application demonstrates a link to the Community Plan

9.4.4. The applicants are a not-for-profit organisation.

9.4.5. The project addresses equality and inclusion issues Melksham Youth Advisory Group produced a video highlighting the need for bins and benches on Bowerhill. They subsequently met with the Bowerhill residents action group, (BRAG), who have agreed to work with YAG. Melksham Without Parish Council have agreed to support the project, Melksham charities have agreed a grant of £500, and TESCO express have agreed to sponsor a bench. Further sponsorship is being invited. Some benches are intended to be placed adjacent to the MUGA being paid for by Persimmon, others on the main pedestrian route through Bowerhill to Melksham Oak. This project is intended to benefit all members of the community, and as mentioned a number of groups have come together to achieve this. BRAG especially welcome the fact that younger members of the community have taken the lead on this. In addition, they will seek additional sponsorship, for benches from individuals, (for example benches as memorials), and also businesses, and ask MWOPC to insure and maintain equipment. Benches will cost £580 each to supply and install and we are looking to provide nine in total. So far one local business has agreed to sponsor the project, and a grant has been approved by Melksham charities. The shortfall we intend to make up through inviting additional sponsorship.

9.4.6. Should the Area Board make a decision not to fund the project the project will be delayed as further funding will need to be sought

Councillor initiatives

9.6.1. Semington Joint football match – Cllr Seed - £500 to help improve relationships between the settled community and the traveller community

Broughton Gifford Pre School Laptop and printer - Cllr Chivers -£200 + laptop to provide IT equipment and a vital learning aid for the children

Broughton Gifford Art for over 60s – Cllr Chivers -£250 replace art equipment to keep members interested in the community and active

Atworth over 55 tea Group- Cllr Chivers -£760 -4chairs suitable for the elderly and infirm 6 tables for cards and felt for the group of 20 older people to assist with loneliness and to provide an activity in the local community

Melksham Food Bank – Cllr Chivers - £500 Supporting the move of Melksham Foodbank who work to alleviate poverty in the local community

You Decide Event for Young People – Cllr Hubbard - £1,200 – to provide additional funding to support the You decide event projects that came to extended services' participatory budgeting event in November 2013

Youth worker and funding for 2014 You Decide Event – Cllr Hubbard £5,000 (£8410)

Appendices:	

No unpublished documents have been relied upon in the preparation of this report.

Report Author	Alison Sullivan, Community Area Manager Tel: 07917 721371 E-mail alison.sullivan@wiltshire.gov.uk
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Grant Applications for Melksham on 11/12/2013

ID	Grant Type	Project Title	Applicant	Amount Required
166	Community Area Grant	Steeple Ashton Studios Access to Main Premises	Wiltshire Guild of spinners,weavers and dyers	£2,000.00
168	Community Area Grant	Semington Village Hall New Disabled Toilet modernising existing Toilets	SEMINGTON Village Hall Management Committee	£2000
206	Community Area Grant	Broughton Gifford Village Magazine Replacement Laptop	Broughton Gifford Village Magazine	£499
270	Community Area Grant	Atworth Village Hall - Decorating Hall - Inside and Outside	Atworth Village Hall and Recreation Ground Committee	£2000
268	Community Area Grant	Sports Equipment	Atworth Youth Club	£305
316	Community Area Grant	Self Defence Training	Atworth Youth Club	£300.00
277	Community Area Grant	1st Bowerhill Scout Group Minibus	Bowerhill Scouts	£5000
312	Community Area Grant	Melksham Link Interpretation Boards	Wilts & Berks Canal Trust	£500
327	Community Area Grant	Melksham Community Apple Press	Melksham Community Environmental Group	£450.00
354	Community Area Grant	MTS WIFI Signal For Melksham	Melksham Town Sound	£450
391	Community Area Grant	Social Isolation IT project	Melksham & District Seniors 55+ Forum	£499
421	Community Area Grant	BRAG BINS AND BENCH PROJECT	Bowerhill residents action group, (BRAG)	£2510

ID	Grant Type	Project Title	Applicant	Amount Required
166	Community Area Grant	Steeple Ashton Studios Access to Main Premises	Wiltshire Guild of spinners,weavers and dyers	£2,000.00
Submitted: 27/06/2013 16:23:45				
ID: 166				
Current Status: Application Appraisal				

To be considered at this meeting:

11/12/2013 Melksham

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Steeple Ashton Studios Access to Main Premises

6. Project summary:

The Wiltshire Guild's occupation of St Mary's School building in 2010 has been very successful and now offers a full programme for local residents as well as Wiltshire and beyond. We have re-furbished the main Victorian school premises and established a thriving weaving and dyeing studio in the two portacabins. Access to these has been enabled with a purpose built disabled ramp. However, the main school building is the venue for many other courses which attract over 100 members. Unfortunately, access is by a staircase and now posing a problem for some of our older members who particularly benefit from this facility. We wish to install a stairlift to open up our facility to everyone.

7. Which Area Board are you applying to?

Melksham

Electoral Division

Summerham and Seend

8. What is the Post Code of where the project is taking place?

BA14 6EU

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Heritage, history and architecture

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

10/2012

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The project aims to promote and develop traditional crafts allowing participation by people of all ages, gender and capabilities. The interest shown has reinforced our commitment to offering not only a venue for education but also for offering an environment where members can enjoy the opportunity to meet with like-minded people. We are anxious to be active in the local area and have offered open days and involvement in the village activities. Likewise we are active in the wider environment and members do travel some distance to become involved in this very progressive development. As a Guild, we are a charity associated to the National Guild of Weavers, Spinners and Dyers and this facility is now seen as an important way forward in preserving the future of traditional skills as well as promoting British farming through the use of wool. But from a human perspective, it has also given an opportunity to help some members who may be isolated in their own home. As an ageing population, however, we do need to help improve accessibility for all. The Guild is also delighted to have the opportunity to help maintain this Victorian building in an area so closely associated with the textile industry.

14. How will you monitor this?

We are celebrating 50 years of the Guild in 2013 and each year see a rise in numbers; this is a major factor in monitoring our success plus the increasing number of taught courses.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a one off need; we would continue to reserve funds for the maintenance of the facility.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

168	Community Area Grant	Semington Village Hall New Disabled Toilet modernising existing Toilets	SENINGTON Village Hall Management Committee	£2000
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Submitted: 02/07/2013 23:24:39

ID: 168

Current Status: Application Appraisal

To be considered at this meeting:

11/12/2013 Melksham

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£5001+

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Semington Village Hall New Disabled Toilet modernising existing Toilets

Total required from Area Board		£2000	
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed
£5890. Installation of disabled toilet using existing staff washroom	5980	£5000 a year income from bridge club who will be using the hall 3 times per week from Sept 2013	5000
£18957 for altering and refurbishing existing ladies and gents toilets	18957	£12000 landfillsw grant applied for	12000
		community foundation	3000
		other	3000
Total	£24937		£23000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Local Community of Semington & surrounding areas including our Disabled users, who have written in Letters of support for the project.

14. How will you monitor this?

Feedback from all Hall users.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Local fund raising as before.

16. Is there anything else you think we should know about the project?

Overall Project will cost £25,000

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

206	Community Area Grant	Broughton Gifford Village Magazine Replacement Laptop	Broughton Gifford Village Magazine	£499
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Submitted: 30/07/2013 16:20:46

ID: 206

Current Status: Application Appraisal

To be considered at this meeting:

11/12/2013 Melksham

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Broughton Gifford Village Magazine Replacement Laptop

6. Project summary:

The Broughton Gifford Village Magazine is produced by a small team of five and is distributed free of charge to all 450 households in the village. Its annual running costs of some £2,500 are met by advertising charges, small annual donations from the Parish Council, the village church, etc, pub quiz nights and an annual appeal to villagers for donations. The Magazine is produced on a laptop computer. The current model was bought in XXXX and, suffering from irreparable hardware failures, desperately needs replacing.

7. Which Area Board are you applying to?

Melksham

Electoral Division

Melksham Without North

8. What is the Post Code of where the project is taking place?

SN12 8LH

9. Please tell us which theme(s) your project supports:

Children & Young People
2012 Olympic Legacy
Arts, crafts and culture
Countryside, environment and nature
Economy, enterprise and jobs
Festivals, pageants, fetes and fayres
Food, farming and local markets
Health, lifestyle and wellbeing
Heritage, history and architecture
Inclusion, diversity and community spirit
Recycling and green initiatives
Safer communities
Sport, play and recreation
Transport and roads

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2012

Total Income:

£1344

Total Expenditure:

£2310

Surplus/Deficit for the year:

£-966

Free reserves currently held:**(money not committed to other projects/operating costs)**

£1613

Why can't you fund this project from your reserves:

Income has been falling and so reserves will be needed to support continuing production. We are currently asking for donations from villagers to help cover expenditure and reserves.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£499		
Total required from Area Board		£499		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
	500			
Total	£500			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

All 450 household in the village. See para 6 above.

14. How will you monitor this?

The project cannot be monitored.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We estimate that our income will cover our running costs for the foreseeable future.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

270	Community Area Grant	Atworth Village Hall - Decorating Hall - Inside and Outside	Atworth Village Hall and Recreation Ground Committee	£2000
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Submitted: 11/09/2013 20:32:27

ID: 270

Current Status: Application Appraisal

To be considered at this meeting:

11/12/2013 Melksham

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Atworth Village Hall - Decorating Hall - Inside and Outside

6. Project summary:

The Outside of the Atworth Village Hall has not been decorating and refurbished for many years. The current woodwork desperately need oiling and in several places wood needs to be replaced to stop the rot and for the hall to be returned to a good state. The inside of the hall has also not be decorated for many years and it looking old and dated. We need to re-paint it to encourage the current users to keep using the hall and to attract new users.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN128JY

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Food, farming and local markets

Health, lifestyle and wellbeing

Heritage, history and architecture

Inclusion, diversity and community spirit

Sport, play and recreation

Technology & Digital literacy

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2012

Total Income:

£5994

Total Expenditure:

£3357

Surplus/Deficit for the year:

£2637

Free reserves currently held:

(money not committed to other projects/operating costs)

£0

Why can't you fund this project from your reserves:

We try to retain enough funds to to pay all maintenance invoices for approx. 2 years. However after a recent ROSPA report some items in the Recreation Ground had to be put right for the enjoyment and safety of the children of the village. This will cost us approx. £2,500. we also have many other items on our five year plan which needs to be carried as things have not been maintained over many years. We also need to replace items in the Children's Play Area that had to be removed due to it being a high risk. The income figure shown was particularly high last year to a legacy receipt of £1,000 from a member of the community which is why are are carrying out repairs to the Children's Play Area in the Recreation Ground

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£4000		
Total required from Area Board		£2000		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Decorator and Material for outside	2500	2000	yes	
Decorator to paint inside	1100			
Paints, fillers etc	400			
Total	£4000			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The whole village will ultimately benefit from refurbishment of the village hall. We have several groups who use the hall in a regular basis. These are as follows: History Group, Short Mat Bowls, Keep fit, Pilates, Over 55's club, Brownies, Guides, WI and the Atworth Parish Council. We also hold regular family and Children's parties in the Hall. This year we are also holding an Atworth's got talent show in December.

14. How will you monitor this?

Resident's surveys using the village magazine.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project will stop until we either receive donations, carry out fundraising or leave it until next year.

16. Is there anything else you think we should know about the project?

This is a standalone project.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

268	Community Area Grant	Sports Equipment	Atworth Youth Club	£305
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Submitted: 11/09/2013 16:16:22

ID: 268

Current Status: Application Appraisal

To be considered at this meeting:

11/12/2013 Melksham

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Sports Equipment

6. Project summary:

The children who attend the Atworth Youth Club would like to have some sports equipment. They would like to purchase footballs and 2 foldable goalposts as there is a keen interest in playing football and because it is a team sport it works well to get the children playing together. They would also like some new table tennis bats and balls to use with the 2 table tennis tables they have.

7. Which Area Board are you applying to?

Melksham

Electoral Division

Melksham Without North

8. What is the Post Code of where the project is taking place?

SN12 8JW

9. Please tell us which theme(s) your project supports:

Children & Young People
Health, lifestyle and wellbeing
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

09/2012

Total Income:

£7680

Total Expenditure:

£7619

Surplus/Deficit for the year:

£61

Free reserves currently held:

(money not committed to other projects/operating costs)

£5345

Why can't you fund this project from your reserves:

Because our building is only for Youth Club we are responsible for its upkeep and maintenance. For example we have recently paid to have a new carpet and curtains. We therefore are cautious that we keep a buffer in our account for maintenance and unplanned work.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£305		
Total required from Area Board		£305		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Footballs	83.00			
Foldable goalposts	195.20			
Table tennis bats	20.86			
Table tennis balls	5.00			

Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

316	Community Area Grant	Self Defence Training	Atworth Youth Club	£300.00
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Submitted: 07/10/2013 23:09:36

ID: 316

Current Status: Application Appraisal

To be considered at this meeting:

11/12/2013 Melksham

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Self Defence Training

6. Project summary:

Atworth Youth Club wishes to run a self defence class run by an expert Matthew Hill of Wiltshire Martial Art. This class teaches the children avoidance techniques and techniques to help defend themselves in the event of being threatened. We ran the course last year and it was a really good day. The children got a lot out of the day, learning valuable life skills, that one day could help them to keep safe. They really enjoyed the experience, some of them so much that they joined Wiltshire Martial Arts to take up a new sport.

7. Which Area Board are you applying to?

Melksham

Electoral Division

Melksham Without North

8. What is the Post Code of where the project is taking place?

SN12 8JW

9. Please tell us which theme(s) your project supports:

Children & Young People
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

09/2012

Total Income:

£7680

Total Expenditure:

£7619

Surplus/Deficit for the year:

£61

Free reserves currently held:

(money not committed to other projects/operating costs)

£5345

Why can't you fund this project from your reserves:

The Youth Club has its own premises so is responsible for our maintenance and upkeep. For example we recently purchased new carpets and curtains. Therefore we are cautious about keeping a buffer of funds to pay for unplanned maintenance and emergency work.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£300.00		
Total required from Area Board	£300.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed £
Training course fee	300.00		

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

277	Community Area Grant	1st Bowerhill Scout Group Minibus	Bowerhill Scouts	£5000
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Submitted: 16/09/2013 21:41:10

ID: 277

Current Status: Application Appraisal

To be considered at this meeting:

11/12/2013 Melksham

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

N/A

5. Project title?

1st Bowerhill Scout Group Minibus

6. Project summary:

1st Bowerhill Scout Group currently supports the extracurricular activities and development of 50+ children living in and around Bowerhill. The group perform both indoor and out door activities and in order to provide a safe, controlled and financially robust service a 17 seat minibus would allow the group to perform more thought provoking activities. These will provide the young people of Bowerhill access to new experiences and a chance to develop as members of the community and young leaders of the future. This will truly allow the group to

Total required from Area Board	£5000			
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Mini Bus	10000.00	Fundraising		1500.00
		Gift Aid Rebate		750.00
		From Reserve	yes	750.00
		Donations		2000.00
Total	£10000			£5000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

1st Bowerhill Scout Group provides extracurricular activities to the young people of Bowerhill ranging as follows: Beavers (6 - 8) Cubs (8 - 10.5) Scouts (10.5 - 14) Explorers (14-18) The group has circa 50 young people from the local community and it is the intention to use the minibus as a way of further enhancing our adventures and experiences, through days out, camping, outdoor activities and community support. Adventure is at the heart of everything we do. It is the single most important thing that sets Scouts apart. It's exciting being involved with us. We believe that through the everyday adventure of Scouting, young people and adult volunteers regularly experience new challenges that enrich their lives. We offer hundreds of activities, as diverse as kayaking, abseiling, staged performance, paragliding, and archery. There's something for every young person, whatever their physical ability

14. How will you monitor this?

This is monitored by twice termly group Executive meetings and at the Annual AGM where all interested parties and stakeholders are offered an opportunity to express their views and participate in the effective running of the group.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The group regularly fund raise and it would be through this activity that we would fund the annual costs associated with maintaining the vehicle to the correct standard.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

312	Community Area Grant	Melksham Link Interpretation Boards	Wilts & Berks Canal Trust	£500
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Submitted: 03/10/2013 15:09:40

ID: 312

Current Status: Application Appraisal

To be considered at this meeting:

11/12/2013 Melksham

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Melksham Link Interpretation Boards

6. Project summary:

To install 2no Interpretation Boards in Melksham, one near the Town Bridge by the proposed towpath (and current footpath) and one by the Town Weir. The purpose of the Boards being to inform the Melksham Community and visitors of details of the proposed canal link between the Kennet & Avon Canal at Semington and the River Avon at Melksham plus plans for restoration of the canal beyond Melksham towards Abingdon, as far as possible using the historic route of the Wilts & Berks Canal.

7. Which Area Board are you applying to?

Melksham

Electoral Division

Melksham Central

8. What is the Post Code of where the project is taking place?

SN12 6LP

9. Please tell us which theme(s) your project supports:

Countryside, environment and nature

Heritage, history and architecture

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2013

Total Income:

£159848

Total Expenditure:

£133175

Surplus/Deficit for the year:

£26673

Free reserves currently held:

(money not committed to other projects/operating costs)

£22785

Why can't you fund this project from your reserves:

Available general funds identified as being in excess of commitments are designated for use on specific projects on the basis of an assessment of overall priorities as soon as reasonably

practical. This will include, for example, land acquisitions (lease or purchase) that may present themselves at short notice. As the canal extends in total to over 55 miles, local projects such as these Interpretation Boards have to be funded by the local Volunteer Branches of the Trust. The local (Melksham Calne & Chippenham Branch) extends only from Semington to Stanley plus a canal branch into Calne.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£1250		
Total required from Area Board	£500		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed £
Preparation and mounting of Boards	1250	Melksham Town Council	yes 400
		Local Trust Branch funds	yes 350
Total	£1250		£750

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The Interpretation Boards will give information about the Melksham Link from the Kennet & Avon canal at Semington to Challymead Bridge and along the River Avon through the Town to Melksham Gate Weir and beyond. It will also refer to the planned footpath and cycle route along the line of the canal to Lacock. These will provide potential opportunities for outdoor activities including walking, cycling and boating. (Sport, Play & Recreation, Health & Well Being) for everyone. The original Wilts and Berks Canal route through Melksham will also be shown (Heritage & History) and will include reference to the Walk Leaflet along the route through the Town, provided with help from a previous grant by the Area Board in 2011, as well as a map of the whole Wilts & Berks Canal restoration. References to wildlife (Countryside, Environment & Nature) will be included. Anyone, young or old, who reads one of the Boards is likely to learn something about the canal that they did not already know.

14. How will you monitor this?

We shall be able to monitor this by questioning visitors to our display stands at various events

in Melksham about their response to the Boards.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The funding will help provide the Boards. Any future expense will come from Branch funds.

16. Is there anything else you think we should know about the project?

N/A

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

327	Community Area Grant	Melksham Community Apple Press	Melksham Community Environmental Group	£450.00
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Submitted: 13/10/2013 16:05:10

ID: 327

Current Status: Application Appraisal

To be considered at this meeting:

11/12/2013 Melksham

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Melksham Community Apple Press

6. Project summary:

This request is for a small grant to enable the already very successful Melksham Community Apple Pressing days to reach more people and potentially expand to encompass other villages in the Melksham Community Area.

7. Which Area Board are you applying to?

Melksham

Electoral Division

Melksham Central

8. What is the Post Code of where the project is taking place?

SN12 7NY

9. Please tell us which theme(s) your project supports:

Children & Young People
Countryside, environment and nature
Festivals, pageants, fetes and fayres
Food, farming and local markets
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Recycling and green initiatives

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£450.00		
Total required from Area Board		£450.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Vigo 36L		445.00		
Apple Press				
Postage		5.00		
Total		£450		£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Melksham Community Apple Pressing Day was first held in October 2012 at Well House Manor in Melksham using a small 12 litre press owned by the group's secretary. The event was held again in 2013 and despite us borrowing a second (9 litre) press from the Wiltshire Wildlife Trust, a combination of good weather on the day, a good crop of apples, and much positive publicity both after the 2012 event and in advance of the 2013 event meant that we were overwhelmed by the response. Over 60 people attended, from all age-groups and right across the Melksham community area, including the outlying villages. Over 35 gallons of juice was made from the apples people brought. People were also asking if we could press pears and other fruit, which we could have done had we had yet another press available. Children were entertained not only by the gloriously messy process involved in pressing apples, but also collecting bags of conkers, and people were able to take away as many

bottles and cartons of healthy freshly pressed juice as they wanted. All completely free of charge. The event has become so popular that we now need to purchase a much bigger apple press in order to keep up with demand. The most cost effective and affordable model is a 35 litre press, which costs Â£445 inclusive of VAT (plus Â£5.00 postage), and we would like the Area Board to consider helping us with the purchase of this. We have shown how successful the event can be using our own initiative and our own equipment up until now. Thanks to the support from individuals and to Well House Manor who have allowed us to use their facilities (including water and electricity) this successful event which really does bring the community together has cost nothing to run up until now, but we have become victims of our own success and need help with extending the idea out to still more people. With a new, larger press we could potentially even help similar events to happen elsewhere in the community area.

14. How will you monitor this?

In addition to promoting the event throughout the year at other events we are involved with (e.g. the Community Seed Swap in the spring) we will hold Apple Pressing Day(s) in the autumn of 2014 at which we will measure the amount of apple and pear juice pressed and distributed and count the number of people attending. People will also be asked to complete a feedback form to ensure we are doing all we can to make it a useful and enjoyable experience.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The group is determined to continue Community Apple Pressing days. A well-made press should last a lifetime so given sufficient enthusiasm this project will be able to continue indefinitely.

16. Is there anything else you think we should know about the project?

Not applicable

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

354	Community Area Grant	MTS WIFI Signal For Melksham	Melksham Town Sound	£450
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Submitted: 22/10/2013 11:25:42

ID: 354

Current Status: Application Appraisal

To be considered at this meeting:

11/12/2013 Melksham

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

MTS WIFI Signal For Melksham

6. Project summary:

A WIFI Signal for the community of Melksham. So people can listen to the station FREE around town on any device which has WIFI. i.e WIFI Radio / Mobile Phone / Laptop etc.

7. Which Area Board are you applying to?

Melksham

Electoral Division

Melksham Central

8. What is the Post Code of where the project is taking place?

SN12 7BS

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Technology & Digital literacy

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£500		
Total required from Area Board		£450		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Antenna Mast	100			
WIFI Transmitter (PC)	100			
WIFI Antennas X4	200			
OFCOM Band C	50			
Total	£450			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The People of Melksham with benefit from this Project. All kind of ages will benefit from this.

14. How will you monitor this?

The Station Volunteers will Monitor the station and we will have a team who will take care of the WIFI Antenna site.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The Project will be able to mange after the Wiltshire Council funding runs out. As there is only small fees to pay to OFCOM.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the

activities specified.

391	Community Area Grant	Social Isolation IT project	Melksham & District Seniors 55+ Forum	£499
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Submitted: 04/11/2013 15:40:09

ID: 391

Current Status: Application Appraisal

To be considered at this meeting:

11/12/2013 Melksham

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Social Isolation IT project

6. Project summary:

Following very successful trials in other parts of the County, we would like to extend this service for older people to the Melksham area. It will include training seniors in IT and provide face to face links to family and friends at distant parts. An Air Ipad with with facetime software and Wi-Fi + Cellular facilities is ideal allowing connections to the Internet using a fast mobile data connection when Wi-Fi isn't available

7. Which Area Board are you applying to?

Melksham

Electoral Division

Melksham Central

8. What is the Post Code of where the project is taking place?

SN126HH

9. Please tell us which theme(s) your project supports:

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Technology & Digital literacy

Other

If Other (please specify)
Supportin Older people overcome social isolation

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We have ongoing monthly expenditure supporting our voluntary projects other information on file.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£499		
Total required from Area Board		£499		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
		Fund raising .grants		
Ipad	499	funds fully committed		
Total	£499			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Older & vulnerable people within our community The Aims and Objectives of Melksham & District Seniors 55+ Forum are to: Promote the welfare and interests of older people within the Melksham Community Area by promoting active ageing. Support the developments of a progressive social and culture environment aimed at improving the health and wellbeing of our local ageing society, aimed also in reducing social isolation particularly in our rural parishes. To provide a platform where matters of concern to older people can be raised and policies developed. By actively engaging and working in partnership with service providers. To act as a local umbrella organisation making meaningful representation to local, regional, national and governmental agencies and other organisations involved with the concerns of older people. To raise the profile of the needs, values and interests of senior citizens in the area of benefit and to speak up about social, economic and community issues that affect senior citizens. To act and engage in ensuring Melksham remains a safe and accessible built environment To combat ageism and promote a positive image of older people regardless of colour and creed. To identify and assist those vulnerable and hard to reach older people groups in our society. Act as an information source for older people within the Melksham Community Promote policies as they affect older persons and generally put forward the views of senior citizens and pensioners To promote and assist with opportunities for senior citizens to support intergenerational and cultural activities To provide information to senior citizens and to publish a newsletter To be democratic, non-sectarian and non-profit making organisation It shall be non-party-political and shall be able to act and liaise but not be controlled by any local authority organisation or national government The seniors are also keen to provide opportunities for older people themselves to be more involved in our community. Such activities can be invaluable in overcome loneliness and become more active in various ways that will help slow down the ageing process and improve their own health. A recent health report highlights that keeping the brain and body actively engaged helps to reduce the numbers of falls and can help to delay dementia for many seniors. Creation of a Job and Shed club by seniors actively supporting the development of skill training for young people To do such other lawful things as shall further the attainment of the above objects and improve the social well-being of our community. The Aims and Objectives of Melksham & District Seniors 55+ Forum are to: Promote the welfare and interests of older people within the Melksham Community Area by promoting active ageing. Support the developments of a progressive social and culture environment aimed at improving the health and wellbeing of our local ageing society, aimed also in reducing social isolation particularly in our rural parishes. To provide a platform where matters of concern to older people can be raised and policies developed. By actively engaging and working in partnership with service providers. To act as a local umbrella organisation making meaningful representation to local, regional, national and governmental agencies and other organisations involved with the concerns of older people. To raise the profile of the needs, values and interests of senior citizens in the area of benefit and to speak up about social, economic and community issues that affect senior citizens. To act and engage in ensuring Melksham remains a safe and accessible built environment To combat ageism and promote a positive image of older people regardless of colour and creed. To identify and assist those vulnerable and hard to reach older people groups in our society. Act as an information source for older people within the Melksham Community Promote policies as they affect older persons and generally put

forward the views of senior citizens and pensioners To promote and assist with opportunities for senior citizens to support intergenerational and cultural activities To provide information to senior citizens and to publish a newsletter To be democratic, non-sectarian and non-profit making organisation It shall be non-party-political and shall be able to act and liaise but not be controlled by any local authority organisation or national government The seniors are also keen to provide opportunities for older people themselves to be more involved in our community. Such activities can be invaluable in overcome loneliness and become more active in various ways that will help slow down the ageing process and improve their own health. A recent health report highlights that keeping the brain and body actively engaged helps to reduce the numbers of falls and can help to delay dementia for many seniors. Creation of a Job and Shed club by seniors actively supporting the development of skill training for young people To do such other lawful things as shall further the attainment of the above objects and improve the social well-being of our community. The aims of the Melksham & District Seniors 55+ Forum are entirely charitable and philanthropic

14. How will you monitor this?

It will be self monitored by use of service

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

It is a one off requirement

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

421	Community Area Grant	BRAG BINS AND BENCH PROJECT	Bowerhill residents action group, (BRAG)	£2510
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Submitted: 16/11/2013 11:40:39

ID: 421

Current Status: Application Appraisal

To be considered at this meeting:

11/12/2013 Melksham

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

BRAG BINS AND BENCH PROJECT

6. Project summary:

Melksham Youth Advisory Group produced a video highlighting the need for bins and benches on Bowerhill. They subsequently met with the Bowerhill residents action group, (BRAG), who have agreed to work with YAG. Melksham Without Parish Council have agreed to support the project, Melksham charities have agreed a grant of £500, and TESCO express have agreed to sponsor a bench. Further sponsorship is being invited. Some benches are intended to be placed adjacent to the MUGA being paid for by Persimon, others on the main pedestrian route through Bowerhill to Melksham Oak. This project is intended to benefit all members of the community, and as mentioned a number of groups have come together to achieve this. We especially welcome the fact that younger members of the community have taken the lead on this.

7. Which Area Board are you applying to?

Melksham

Electoral Division

Melksham Without South

8. What is the Post Code of where the project is taking place?

sn12

9. Please tell us which theme(s) your project supports:

Children & Young People
Countryside, environment and nature
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Recycling and green initiatives
Sport, play and recreation
Transport and roads

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

11/2013

Total Income:

£1000

Total Expenditure:

£1000

Surplus/Deficit for the year:

£100

Free reserves currently held:

(money not committed to other projects/operating costs)

£100

Why can't you fund this project from your reserves:

insuffecient

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£5020		
Total required from Area Board		£2510		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
	2510	donations and in kind	yes	2510

Total **£2510** **£2510**

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

All

14. How will you monitor this?

by consulting with the community to establish exactly where bins and benches are required, (and where not), to ensure they are sited for maximum benefit

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

will seek additional sponsorship, for benches from individuals, (for example benches as memorials), and also businesses, and ask MWOPC to insure and maintain equipment. Benches will cost £580 each to supply and install and we are looking to provide nine in total. So far one local business has agreed to sponsor the project, and a grant has been approved by Melksham charities. The shortfall we intend to make up through inviting additional sponsorship.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

Area Board Project/Councillor Initiative
<p>1. What is the project?</p> <p>Semington joint football match with Settled and Travelling communities</p> <p>To help to improve relationships between the settled community and the traveller community in Semington, to replace lost equipment and hold a small community event, to bring the youth of two communities together.</p> <p>£500 for Semington Community Issues and to include the purchase of: 2 football shirts with number 9 and 15 on the back, 8 pairs of black shorts, 6 pairs socks, 8 practice footballs, 2 match balls, 1 first aid kit, 1 damaged hasp and lock approximately £250.00</p>
<p>2. Where is the project taking place?</p> <p>Semington</p>
<p>3. When will the project take place?</p> <p>During winter 2013/14</p>
<p>4. Please outline:</p> <ul style="list-style-type: none"> • Community benefits – to restore broken relationships between youth from settled and travelling community • Evidence of need – identified by Councillor Seed

Area Board Project/Councillor Initiative

5. What is the desired outcome/s of this project?

Improve relationships and replace equipment

6. Who will Project Manage this project?

Councillor Jon Hubbard and Councillor Jonathon Seed

7. Please confirm costs and provide quotes

- Total project costs up to and including £5,000 - 1 quote
- Total project costs over £5,000 - 3 quotes

2 football shirts with number 9 and 15 on the back

8 pairs of black shorts

6 pairs socks

8 practice footballs

2 match balls

1 first aid kit

1 damaged hasp and lock

In total approximately £250.00 and the cost of a football match and refreshments - £500 in all

8. Additional information in support of the project

This project aims to replace equipment stolen and hold a small community event - to develop a more cohesive community in Semington with youth from the settled and the travelling community

Appendix I: Main Considerations for Area Board Projects

In addition to the Community Area Grant Scheme, Area Boards may wish to use a proportion of their funding for projects which fall outside the criteria of the Community Area Grant Scheme. These projects would be initiated by Area Board members for consideration and approval by the Area Board.

1. The Area Board may wish to agree to limit the amount of money used for Area Board projects in order to retain a viable grants pot. This might be a set sum or a percentage of the whole budget.

As stated in the Cabinet report/approved in 2010:

In considering requests the Area Board will need to bear in mind the impact this will have on the amount of funding available to support applications from local community groups and organisations.

2. The Cabinet Report stated that any project initiated by a Councillor outside of the Community Grants system must have the approval of the Area Board and should clearly set out one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System
-

3. The Council is committed to operating transparently so it is suggested that Councillors should provide basic information including:

- What is the initiative?
- Where will it take place?
- When will it take place?
- What are the community benefits/evidence of need/links to the community plan/logged issue etc?
- Who will project manage the initiative?
- Costs/quotes -Total cost up to £5,000 one quote 5k-25k provide 3 quotes

(NB This is a requirement for all Council work so must be complied with)

NB This is a requirement for all Council work so must be complied with, although exceptions are allowed where the work is being undertaken by Wiltshire Council.

4. Applications should be shared with the CAM, meeting the same deadline dates as Community Area Grants (if at all possible). This will enable the CAM to check that all the information is provided necessary to make an informed decision at the area board meeting.
5. Councillors are requested to use the special application form for Area Board Projects as this will guide them to collect all the necessary information to enable their area board to make a decision. The application form will form part of the area board agenda.

Councillor Initiative

1. What is the Initiative?

To provide laptop and IT equipment for Broughton Gifford Pre School Group to include a new printer

2. Where is the initiative taking place?

The village hall ,Broughton Gifford, Melksham.

3. When will the initiative take place?

The pre- school meets, Mondays, Wednesdays and Fridays and cares for 20 children.

4. What are the Community benefits/evidence of need/desired outcomes?

The new IT equipment will provide a vital learning aid for the children attending the pre-school group.

5. Who will Project Manage/be responsible for this initiative?

Mrs Val Wilkinson 40a The Street Broughton Gifford tel 01225 783460

6. Costs/quotes/ match funding?

The cost of the printer, copier etc, and additional IT equipment is £200.

7. Additional information

Councillor Initiative

1. What is the Initiative?

The initiative is to apply for a grant for Broughton Gifford over 60s art group. The grant, supported by Councillor Chivers, is to help replace equipment and to help fund some additional equipment.

2. Where is the initiative taking place?

Broughton Gifford over 60s art group meets every 2 weeks in the homes of its members

3. When will the initiative take place?

Every two weeks around the village of Broughton Gifford.

4. What are the Community benefits/evidence of need/desired outcomes?

The main aim of the group is a vital pass time for its members, and to provide a interest and to keep its members active.

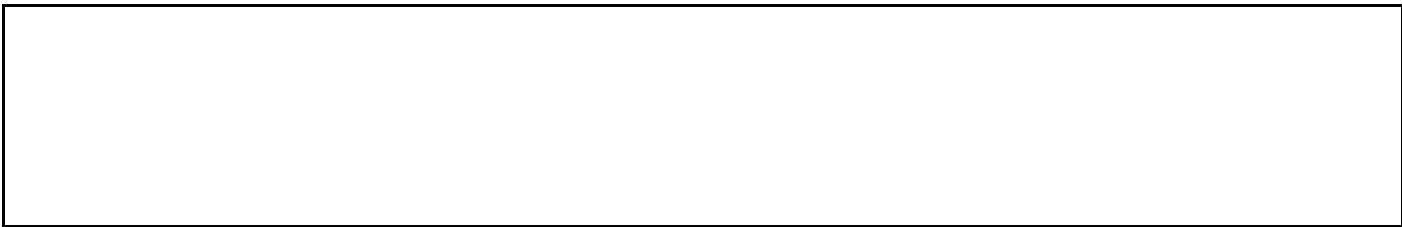
5. Who will Project Manage/be responsible for this initiative?

Mrs Jill Williams 44 The Common Broughton Gifford Melksham tel 01225 782718

6. Costs/quotes/ match funding?

The art group are requesting a grant of £250 for art equipment. Such as new paints, easels, brushes, water colour paper, painting boards.

7. Additional information



Councillor Initiative

1. What is the Initiative?

On behalf of the newly formed Atworth "Over 55 Tea Group" Councillor Terry Chivers would like to request funding to buy 4 chairs suitable for the elderly and infirm,, 6 tables suitable for the use of cards, plus 6 yards of felt to cover the tables.

2. Where is the initiative taking place?

Atworth Village Hall.

3. When will the initiative take place?

The Group meets once a week on a Monday 1400 to 1800

4. What are the Community benefits/evidence of need/desired outcomes?

The group has a total membership of 20 the oldest member being 91 years old and with funding the hope is that this group could grow and provide services for more residents within the village and beyond.

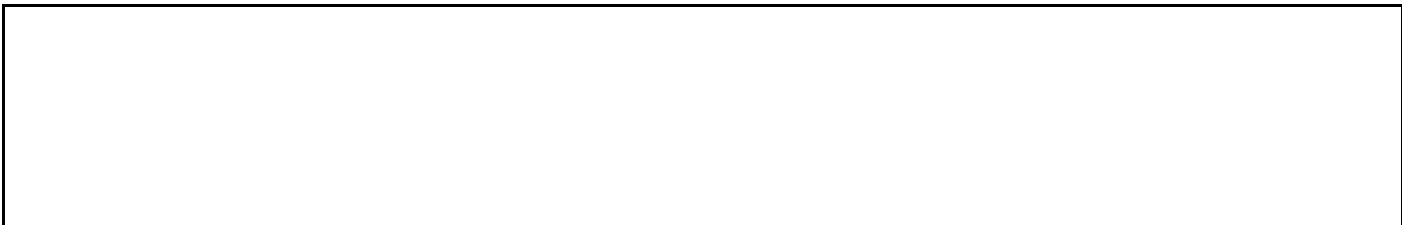
5. Who will Project Manage/be responsible for this initiative?

Parish Councillor Mrs Gale-Sides Atford House, Bath Road Atworth,Melksham 01225 702228

6. Costs/quotes/ match funding?

6 tables @£35.00	= £210.00
6 yards of felt @ £9.00 yard	= £54.00
4 Chairs @ £124 each	=£496
Total	= £760.00

7. Additional information



Councillor Initiative

1. What is the Initiative?

£500.00 grant for Melksham Foodbank

2. Where is the initiative taking place?

Melksham and surrounding area.

3. When will the initiative take place?

It's important for this grant to start as soon as possible.

4. What are the Community benefits/evidence of need/desired outcomes?

This grant will benefit local families (including children and young people) and others in great need in Melksham and surrounding area on a short term basis.

5. Who will Project Manage/be responsible for this initiative?

Melksham Foodbank

6. Costs/quotes/ match funding?

No match funding required as grant is not above £500

7. Additional information

Melksham Foodbank has been running for 6 years. It is run solely by volunteers and relies on donations to operate. At the beginning of September 2013 the Foodbank moved to new premises in order to gain improved storage facilities and to be able to offer additional services in the form of a weekly 'drop-in'. Consequently additional costs will be incurred, hence this grant application.

Melksham Foodbank helps to alleviate poverty in our locality by providing practical short term help to a person or family (including children and young people) in need during the short interval between a need or problem arising and Social Services organising the benefits. This is done by providing a food parcel containing sufficient food basics for 3 days. This will allow the person or family concerned to concentrate on resolving their problem (in conjunction with the appropriate agencies) without them also having to worry about their food needs. Food parcels are collected from the Foodbank by 'social care workers' who then give them to the family in need. The drop-in adds the capability for the beneficiary to collect in person and will be safe place for vulnerable people to call in and chat.

Councillor Initiative

1. What is the Initiative?

Provision of support for young people in the Community Area who will be enabled to undertake their own projects. facilitated by extended services and through the medium of participatory budgeting

1. Where is the initiative taking place?

Melksham Community Area

1. When will the initiative take place?

Winter 2013

1. What are the Community benefits/evidence of need/desired outcomes?

The Area Board has been provided with delegated funding for Youth projects that meets with priorities identified in the community plan:

Maintain and enhance street based youth work.
 Support employability of young people,
 Engage and give confidence to NEETS
 Encourage local support of disadvantaged young people
 Ensure convenient and accessible source of advice.

Provide productive outlets for young people's energy
 The budget was subsequently further delegated to extended services from 2010/2011 and extended services ran a very successful event on 14th November 2012. This event utilised the participatory budgeting process within a civic award ceremony and this bid plans to run a similar event next year.

The quantity and quality of the bid submissions for the 2013 event have been such that I am asking the Board to consider providing an additional £1200 to support the initiative.

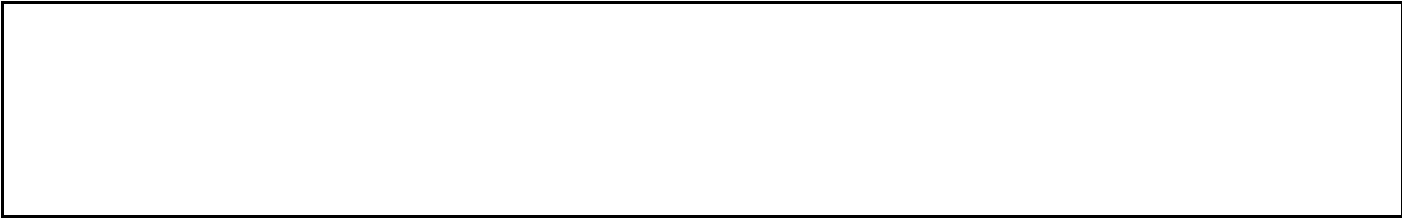
1. Who will Project Manage/be responsible for this initiative?

Melksham Extended Services

1. Costs/quotes/ match funding?

I am asking for an additional £1200 to support the event.

1. Additional information



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1. Where is the initiative taking place?

Melksham Community Area

1. When will the initiative take place?

2014

1. What are the Community benefits/evidence of need/desired outcomes?

The Area Board has been provided with delegated funding for Youth projects that meets with priorities identified in the community plan:

Maintain and enhance street based youth work.
 Support employability of young people,
 Engage and give confidence to NEETS
 Encourage local support of disadvantaged young people
 Ensure convenient and accessible source of advice.

Provide productive outlets for young people's energy
 The budget was subsequently further delegated to extended services from 2010/2011 and extended services ran a very successful event on 14th November 2012 and subsequently on 27th November 2013. These events utilised the participatory budgeting process within a civic award ceremony and this bid plans to run a similar event next year.

In addition, working with the Town Council, Melksham Extended Services have support the Youth Development Service to provide Street Youth Workers to work in Melksham on Friday evenings throughout the year. This service would not be possible without the additional funding brought in.

1. Who will Project Manage/be responsible for this initiative?

Melksham Extended Services

1. Costs/quotes/ match funding?

Street Youth Workers

Total Cost £3600, match funded by Melksham Town Council (£1800 each)

You Choose 2014

£3200

1. Additional information

